

- Complete Online Non-traditional Student Application
- Enclose the following with your application

## WOODLAND PARK ELEMENTARY SCHOOL ONLY (GRADES K-5)

\$30 Non-refundable New Non-traditional Student Application Fee

- Through the Online Application, Submit Online Recommendation Forms to Appropriate People to Complete and Return to CSCS
  - Church Reference Form (one per family)
  - Principal/Counselor/Teacher Grades 1-5 Reference Form
  - A Copy of Applicant's Most Recent Report Card (Grades 1-5)
  - A Copy of Applicant's Most Recent Standardization Test Results (Grades 1-5)
  - A Copy of Applicant's Immunization Record (required)

## MIDDLE SCHOOL (GRADES 6-8)

\$30 Non-refundable New Non-traditional Student Application Fee

Please contact Randy Stephens, Middle School Athletic Director, (randy.stephens@cscslions.org or (719) 268-2131) for sports eligibility.

- Through the Online Application, Submit Online Recommendation Forms to Appropriate People to Complete and Return to CSCS
  - Church Reference Form (one per family)
  - Principal/Counselor Grades 6-8 Reference Form
  - English/Language Arts Teacher Recommendation Form
  - Math Teacher Recommendation Form
  - A Copy of Applicant's Most Recent Report Card
  - A Copy of Applicant's Most Recent Standardization Test Results
  - A Copy of Applicant's Immunization Record (required)

## HIGH SCHOOL (GRADES 9-12)

\$30 Non-refundable New Non-traditional Student Application Fee

Please contact Jason Rollins, High School Athletic Director, (jason.rollins@cscslions.org or (719) 268-2114) for sports eligibility.

- Through the Online Application, Submit Online Recommendation Forms to Appropriate People to Complete and Return to CSCS
  - Church Reference Form (one per family)
  - Principal/Counselor Grades 9-12 Reference Form
  - English/Language Arts Teacher Recommendation Form
  - Math Teacher Recommendation Form
  - A Transcript (Applicant's Applying for Grades 10-12)
  - A Copy of Applicant's Most Recent Report Card (Grade 9)
  - A Copy of Applicant's Most Recent Standardization Test Results
  - A Copy of Applicant's Immunization Record (required)

- When all application materials and recommendations forms have arrived, and if student space is available, the grade level administration offices will schedule an interview with the principal. Applicants for Grades 6-12 are expected to accompany parents to this interview. After completion of the interview you will be notified if your child(ren) has/have been accepted.
- Upon acceptance, a one-time, non-refundable New Non-Traditional Student Acceptance Fee of \$50 per student is due. This fee **reserves** the student's place in the class.
- A Tuition Contract will be generated and sent to you electronically through eSign Genie. Please complete Tuition Contract within ten (10) Business days of the date the contract was prepared or prior to student starting school, whichever comes first. Doing this will officially enroll the student as a new student at CSCS. Notwithstanding completion of the Tuition Contract, CSCS reserves the right to deny a student admission for financial, behavioral, or academic probation reasons.
- Payment of all fees is due 10 days prior to the start of the activity/course. If fees are late, participation will be stopped.
- Student/Class fees will be assessed, depending on what courses are taken, at Registration prior to the start of school. (*See insert*).
- Complete and sign the CSCS SCRIP Program Registration Form (if applicable).